[Organisation’s name]

[Address]

[Date]

The Directors

Global Compact Network UK

153-157 Goswell Road

London

EC1V 7HD

Dear Sirs,

**Application for Membership of Global Compact Network UK**

[Organisation’s name] (“the **Organisation**”) wishes to become a member of Global Compact Network UK (“**GCN UK**”) and agrees to be bound by the provisions of the company’s Articles of Association[[1]](#footnote-1), its rules and by-laws.

In particular, the Organisation agrees to guarantee the debts of the company up to a maximum amount of £1 if the company is wound up while it is a member and for a period of up to 12 months after its membership ends.

Subject to this application being successful, the Organisation authorises you to enter [Organisation’s name] in the GCN UK’s register of members.

**Authorised Representative**

As an incorporated entity and member of GCN UK, the Organisation understands that it shall be entitled to appoint an individual to act as its authorised representative to exercise the Organisation’s rights as a member of GCN UK on its behalf, including its right to attend and vote at general meetings of GCN UK.

The Organisation understands that its authorised representative must be formally authorised by the Organisation to act in this capacity.

Subject to this application being successful, the Organisation hereby confirms that the following individual is duly appointed to act as its authorised representative and that this individual may be contacted using the details set out below:

Name of Authorised Representative: ………………………………………….

E-mail of Authorised Representative: ………………………………………….

The Organisation understands that it is required to notify GCN UK promptly in the event that the identity of the individual appointed to act as its authorised representative changes.

**Permission to communicate by electronic means**

The Organisation understands that GCN UK would like to provide its members with official communications and documents electronically. GCN UK’s Articles of Association allow it to send or supply notices, documents and information to its members in electronic form, including by e-mail, but in order to do this in accordance with the law GCN UK needs confirmation of the Organisation’s agreement to be communicated with in this way.

In order to agree to receiving communications and documents from GCN UK by e-mail, the following statement must be provided by the Organisation’s authorised member on its behalf. The Organisation has therefore asked its authorised representative to complete the following:

I, [insert name of authorised representative], authorised representative for [Organisation’s name], give consent for GCN UK to send or supply documents and information to [Organisation’s name] using electronic means, including email. The email address to be used for this purpose is:

Email Address: ………………………………………………………………………………

Signed: ………………………………………………………………………………

Date: ………………………………………………………………………………

The Organisation understands that it is its responsibility to notify GCN UK of any change in contact details and that any email communication will be deemed to have been received 48 hours after it is sent to the email address which GCN UK has on file. GCN UK will not be responsible for any failure in transmission beyond its control.

The Organisation’s agreement to receive communications and documents from GCN UK by e-mail will stand until such time as GCN UK receives alternative instructions from the Organisation’s authorised representative.

The Organisation confirms that it understands that it may contact the GCN UK office on 07925 857133 or email the Network Secretariat if it wishes to receive a hard copy of any official communication or document circulated by GCN UK by email or would like more information about being a member of a company limited by guarantee.

[Signature]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Print name]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for and on behalf of [insert Organisation’s Name][[2]](#footnote-2)

 Authorised Signatory

1. You can find the Global Compact Network UK Articles of Association here: <https://www.unglobalcompact.org.uk/wp-content/uploads/2020/04/GCN-UK_08567552_Articles-of-Association_Adopted-on-03.09.20.pdf> [↑](#footnote-ref-1)
2. This application must be completed by the Organisation’s authorised representative or an officer of the company authorised to make this application on the Organisation’s behalf and by signing this application, the signatory confirms that they are so authorised. [↑](#footnote-ref-2)