



## **UN Global Compact Network UK's Privacy Policy**

This privacy notice applies to all websites and mobile applications linking to or posting this privacy notice (each a "Site").

### **Purpose of this privacy policy**

This privacy policy describes how we use, store, disclose, and process personal information that:

- is shared with us by the UN Global Compact in connection with a letter of commitment and online application to become a Participant or Signatory of the UN Global Compact (together, an "Application");
- we obtain through the course of our operations, such as through event registrations and programmes including the Sustainable Business Internship Programme.

We do not knowingly collect personal information relating to children.

This privacy policy should be read together with the UN Global Compact privacy policy and any other privacy policy or fair processing policy we may provide on specific occasions when we are collecting or processing personal information.

The term "personal information" as used in this privacy policy shall mean any information that enables us to identify an individual, directly or indirectly, by reference to an identifier such as name, identification number, location data, online identifier or one or more factors specific to the individual.

### **Who we are**

This privacy policy is issued on behalf of the Global Compact Network UK ("we", "us" or "our"), an independent legal entity established to advance the mission and principles of the UN Global Compact in the UK. The terms and conditions of the collaboration between the Global Compact Network UK and the UN Global Compact are governed by a Memorandum of Understanding.

Some information may be shared with the UN Global Compact. For more information about the UN Global Compact privacy policy please visit <https://www.unglobalcompact.org/privacy-policy>.

- If you have any questions about this privacy policy or our processing activities, please contact us at [secretariat@unglobalcompact.org.uk](mailto:secretariat@unglobalcompact.org.uk)

## **1. Information we collect**

### **a) Information you provide to us**

We may collect certain personal information during the course of our normal operations, including but not limited to some or all of the following: name, email address and contact details of organisation representatives.

We may collect certain personal information when you enter in some of our programmes or activities (such as the Sustainable Business Internship Programme or the working groups).

When you contact us directly via email, we use the personal information provided in your email to respond to your questions or comments. We may also store your comments for future reference.

### **b) Information we collect**

By accessing our website certain information about the user, such as Internet protocol (IP) addresses, navigation through the Site, the software used and the time spent, along with other similar information, will be stored on our servers. These will not specifically identify the user. We also may collect any telephone number from which you contact us.

The UN Global Compact shares with the Global Compact Network UK data provided in the Application by Participants and Signatories located in the United Kingdom so that they can become members of our network and learn about engagement opportunities and activities available at the country level.

To officially become members of our network, Participants or Signatories are asked to provide data of the person that will act as the day-to-day contact for the Global Compact Network UK. These data include: full name, email address, job title, work phone. New Participants or Signatories are also asked to provide name and email address of other people within their organisation that wish to receive our monthly Newsletter.

### **c) Cookies**

We use “cookies” and similar technologies on our websites. A cookie is a piece of data stored on a site visitor’s hard drive to help us improve your access to our site and identify repeat visitors to our site. For instance, when we use a cookie to identify you, you would not have to log in a password more than once, thereby saving time while on our site.

Cookies can also enable us to track and target the interests of our users to enhance the experience on our Sites. For more information please see our Cookie Notice.

## **2. How we use information**

We use the personal information you choose to provide us through our website, in the Application to the UN Global Compact or by other means for one or more of the following purposes:

- To register you as the designated day-to-day contact for a Participant or Signatory or prospective Participant or Signatory of the UN Global Compact and/or joint initiatives that wish to become a member of the Global Compact Network UK,
- To manage our relationship and status with your organisation as a Participant or Signatory of the UN Global Compact and/or joint initiatives, and a member of the Global Compact Network UK, including notifying you about changes to our policies and/or asking you to take a survey,
- To receive newsletters,
- To receive information on specific engagement opportunities (including events, webinars, working groups, etc.) available to Participants and Signatories of the UN Global Compact and members of the Global Compact Network UK, or other information on activities, resources and reports offered by our initiative and/or other joint initiatives and/or other Global Compact Local Networks and/or partner organizations,
- To receive communications concerning an individual role you undertake as part of the governance of the UN Global Compact and/or Global Compact Network UK and/or other joint initiatives,
- Targeted outreach to flag relevant engagement opportunities,
- To manage the implementation of the UN Global Compact integrity processes with Participants and Signatories or prospective Participants and Signatories of the UN Global Compact, including through formal and informal engagement,
- To respond to inquiries,
- To send logistic notes about events, webinars and/or other programmes,
- To confirm and administer your participation in online trainings
- To administer and protect our operations and our Sites (including troubleshooting, data analysis, testing, system maintenance, support, reporting and hosting of data),
- To deliver relevant content to you and measure or understand the effectiveness of that content,
- To use data analytics to improve our Sites.

Your personal information will only be used for the sole purposes of advancing the work of the Global Compact Network UK and the UN Global Compact and exclusively by staff of the Global Compact Network UK Secretariat, apart from the conditions set forth “How we share information”.

### **3. How we share information**

We may share personal information of representatives of Participants and Signatories of the UN Global Compact, which are not listed as the designated contact point for said Participants and Signatories in the Application, with the UN Global Compact.

We may also share your personal information with trusted third parties that provide services to help us with our activities. Third parties include Eventbrite and Mailchimp, but also hosts,

sponsors and speakers of events that you attend (names of these thirds parties will always be available on our website or the event agenda).

We will only transfer your personal information to trusted third parties who provide sufficient guarantees in respect of the technical and organisational security measures governing the processing to be carried out and who can demonstrate a commitment to compliance with those measures.

We do not allow our third party service providers to use your personal information for their own purposes and only permit them to process your personal information for specified purposes and in accordance with our instructions.

We may disclose personal information in response to a court order, subpoena, law enforcement proceeding, regulatory inquiry or as otherwise legally required. Such disclosure of personal information will be limited (a) to the extent necessary to comply with national security, public interest, or law enforcement requirements or (b) by statute, government regulation or case law that creates conflicting obligations or explicit authorizations.

Also, we may share personal information in order to enforce or apply our terms and other agreements; or to protect the rights, property, or safety of other Global Compact Networks, our Participants or Signatories, or others. This includes exchanging information with other organisations for fraud protection and credit risk reduction.

#### **4. How long we keep information**

We store personal information, in a form which permits us to identify individuals, for no longer than is necessary for the purpose for which the personal information is processed. We use your personal information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements and rights, or if it is not technically and reasonably feasible to remove it. Otherwise, we will seek to delete personal information within a reasonable timeframe upon request.

#### **5. Security**

We maintain commercially reasonable security measures to protect personal information against unauthorized access and disclosure and that are consistent with our operations and generally accepted industry standards. These measures include the implementation of technical, physical and administrative security safeguards. We cannot ensure or warrant the security of any personal information that you transmit to us and you agree that you provide this and engage in such transmissions at your own risk. Once we receive personal information from you, we will endeavor to maintain its security on our systems. We have established policies and procedures for securely managing personal information and protecting personal information against unauthorized access.

#### **6. Third parties' websites**

Our Site may contain links to other websites that are not covered by this privacy policy and where information practices may be different from ours. Our provision of a link to any other website or location is for your convenience and does not signify our endorsement of such other website or location or its contents. Please be aware that the terms of this privacy policy

do not apply to these outside websites or content, or to any collection of data after you click on links to such outside websites.

## 7. Additional disclosures for users based in the European Union

### a) General

If you are based in the EU, we will only process your personal information for a purpose described in this privacy policy if (3) we are required by law, or (5) the processing is necessary for the purposes of our legitimate commercial interests (except where such interests are overridden by your rights and interests). These include a legitimate interest in communicating with representatives of Participants and Signatories of the UN Global Compact and members of the Global Compact Network UK to ensure these organisations benefit from their participation. Some benefits of participation are listed in the Global Compact Network UK's [value proposition](#).

### b) Data privacy rights

If you are based in the EU, in certain circumstances you have rights under data protection laws in relation to your personal information that we hold about you—specifically:

- **Request access to your personal information.** You may have the right to request access to any personal information we hold about you as well as related information, including the purposes for processing the personal information, the recipients or categories of recipients with whom the personal information has been shared, where possible, the period for which the personal information will be stored, the source of the personal information, and the existence of any automated decision making.
- **Request correction of your personal information.** You may have the right to obtain without undue delay the rectification of any inaccurate personal information we hold about you.
- **Request erasure of your personal information.** You may have the right to request that personal information held about you be deleted.
- **Request restriction of processing your personal information.** You may have the right to prevent or restrict processing of your personal information.
- **Request transfer of your personal information.** You may have the right to request transfer of your personal information directly to a third party where this is technically feasible.

Also, where you believe that we have not complied with our obligation under this privacy notice or European data protection law, you have the right to make a complaint to an EU Data Protection Authority.

You can exercise any of these rights by emailing us at [secretariat@unglobalcompact.org.uk](mailto:secretariat@unglobalcompact.org.uk).

## **8. Changes to this privacy policy**

We reserve the right to update or modify this privacy policy from time to time, with any such changes to be effective prospectively. Please visit this web page periodically so that you will be apprised of any such changes. Your continued use of any of our Sites after any modification to this privacy policy will constitute your acceptance of such modification.

## **9. Contact us**

If you have any questions or concerns regarding this privacy notice, please contact us via email at [secretariat@unglobalcompact.org.uk](mailto:secretariat@unglobalcompact.org.uk)

### **UN Global Compact Network UK**

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